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SCHOOL DISTRICT OF SOLON SPRINGS

8993 E Baldwin Avenue • Solon Springs, WI 54873

Wall of Honor Handbook

Revised November 2024

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Overview

The Wall of Honor at the School District of Solon Springs was established to provide our current students and community with a vision of the outstanding legacies of the School District and Community of Solon Springs. It is anticipated that these Wall of Honor nominees will serve as role models for our students and community members.

Anyone wishing to nominate Alumni, Employees, Citizens, Military Service Members, Entrepreneurs, Groups/Organizations may do so by picking up a Wall of Honor nomination form from the school office or from the District website anytime before nominations are due.

The Wall of Honor Committee will begin meeting in January and shall select nominees by the regular School Board meeting in March (3rd Monday). Anyone wishing to participate on the Wall of Honor Committee may do so by submitting by email to the superintendent or in writing to the school office in person/by mail between January 2nd and October 31st.

Those who are selected to be on the Wall of Honor will be asked to attend the Education Foundation dinner where their photo and biography will be placed on the Wall. This dinner is usually the 3rd Friday in April.

A copy of the full policy may be obtained at the Solon Spring School main office or online at the school website.

The School District of Solon Springs Wall of Honor Guidelines

The School District of Solon Springs fully supports and recognizes the importance of acknowledging the accomplishments of Alumni, Employees, Citizens, Military Service Members, Entrepreneurs, and Groups/Organizations with a connection to the District. The purpose of the Wall of Honor is to recognize the great accomplishments of graduates, employees, and/or supporters of the District. It is our intent to showcase the positive role models from the District for our students and community. Those recognized will have demonstrated or contributed to one of or more of the following areas, but not limited too:

- *Professional
- *Civic
- *Entrepreneurial
- *Athletic
- *Scientific/Technological
- *Entertainment/Arts
- *Military/Governmental

These categories were listed to serve as general guidelines in the selection process. The categories are meant to ensure that the candidates selected for induction represent a broad range of achievements and backgrounds.

It is not the intent to limit the selection to famous or financially successful people from the District. The intent is to honor Alumni, Employees, Community Members, Entrepreneurs, Groups or Organizations who have made an impact, demonstrated success, and emulated selfless service to our community, District, and/or country. Current students or employees of the District are not immediately eligible for recognition and selection.

Solon Springs Wall of Honor Committee

A selection committee will be established as follows: Committee membership shall have six members.

1. One Solon Springs School Administration person, voting, one year term
2. One Solon Springs School Board Member, voting, one year term
3. Two teachers, preferably one K-5th and one 6th-12th, voting, three year term
4. Two Community Member, voting , three year term

If one or more of these positions can not be filled, it may be filled by another teacher, school board member, administration or committee member. These terms may be extended based on participation. A chairperson will be selected by the committee for a 3-year term.

People interested in being on the committee may do so by submitting in writing to the School District of Solon Springs office in person or by mail. Persons expressing an interest in participating on the committee can submit their interest in writing to the District Office by November 1st.

The District Board, during the November meeting will review membership and letters of interest for potential conflict of interest. Committee members will be notified of their selection.

Committee Guidelines

Committee members will begin holding meetings in January and will choose a chairperson.

Committee members will keep all nominee information confidential during the selection process for the Wall of Honor. No person on the committee will influence others on the committee regarding who they would like to see as a nominee for the Wall of Honor.

No person on the committee will be eligible for nomination to the Wall of Honor during their term on the committee.

The committee will start reviewing nominees in January and will have nominees selected before the regular School Board meeting in March.

Voting will be completed by a majority of the committee. The committee will select 0-4 nominees each year through a majority vote.

Once the committee has voted on the selected nominees, the committee's vote is the final. The committee will submit the names of the nominees to the Board during the March regular meeting and be kept confidential.

After confirmation by the Board, a letter will be sent to each Wall of Honor nominee informing them of their nomination. If the nominee is deceased, the person who has submitted their application will be notified.

Along with the letter, the committee will include an invitation asking each nominee to attend the Education Foundation Dinner where they will be presented with a plaque and placement on the Wall of Honor.

Those nominators in which the nominees were not chosen will be sent a letter thanking them for consideration and to encourage them to resubmit next year.

Nomination Guidelines

The Wall of Honor Committee shall not discriminate in admissions to the Wall of Honor on the basis of sex, race, national origin, ancestry, creed, pregnancy, parental or marital status, sexual orientation, physical , learning, emotional or mental disability. Discrimination complaints shall be processed in accordance with established Board policies.

The committee shall understand the importance of their roles and their duties are to be taken seriously. The nominees selected for the Wall of Honor have a connection with the District and are examples of selfless service, leadership, and/or dedication to the school district, community and/or country.

Therefore a suggested set of criteria shall be kept in mind when selecting nominees for the Wall of Honor.

Criteria that should be taken in consideration, but not limited to: GPA, Academic, Athletic, Awards, Honors, Medals of Valor or Honor, Commendation Achievements within one's Profession, Occupation or Trade, time served on Committees, Boards or Groups, Volunteering of time and services to groups and organizations, helping persons or communities in need also overcoming great adversity.

The committee should also keep in mind that at times the school district will receive donations and the district is grateful for these donations, but the Wall of Honor shall never be up for sale!

Any person may nominate Alumni, Employees, Citizens, Military Service Members, Entrepreneurs, and Groups/Organizations to the Wall of Honor. No Alumni, Employee, Citizen, Military Service Member, Entrepreneur, or Group/Organization may nominate themselves to the Wall of Honor.

Nomination forms are available at the Solon Springs School main office or on the District website. Nomination forms will be accepted between October 1st and December 15th. Forms may be dropped off at the school office or be sent in by mail.

Policy Adopted by Solon Spring School Board_____

School District of Solon Springs

Wall of Honor Nominee Form

Nominator

Name of Nominator _____

Relationship of Nominee _____

Address _____

City, State, Zip Code _____

Phone: Home _____ Cell _____

Nominee

Name of Nominee: _____

Is the Nominee deceased? ☐ Yes ☐ No If yes, please indicate Next of Kin

Nominee or Next of Kin:

Address: _____

City, State, Zip Code _____

Phone: Home _____ Cell _____

Relationship to the District:

☐ Alumni ☐ Employee ☐ Supporter ☐ Other _____

Reason for Nomination: (Contribution to one or more of the following categories)

☐ Professional ☐ Civic ☐ Entrepreneurial ☐ Athletic ☐ Scientific/Technological
☐ Entertainment/Arts ☐ Military/Governmental ☐ Other _____

Please write a description of the nominees accomplishments and attach it to this form, also please include copies of any Academic, Athletic, Awards, Honors, Metals of Valor or Honor, Accommodations, Achievements within one's Profession, or Occupational/ Trade success.

Nominations made be submitted via email (phopke@solonk12.net) or printed and mailed to:

Wall of Honor
C/O Peter Hopke
School District of Solon Springs
8993 E Baldwin Ave
Solon Springs, WI 54873

The Wall of Honor Committee would like to thank you for submitting the nomination form.

Deadline for submission: December 15